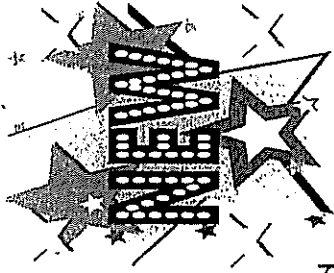
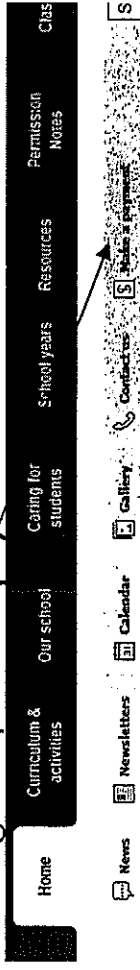


New Online Credit Card payment option starting Term 3, 2016



The Department of Education, in conjunction with Westpac, has implemented a secure new payment system which runs through the school's website.

Once you have received your invoice for the term, you will be able to go to the school's website and click on the following link "**\$ Make a payment**"



This will take you to a page where you will need to complete the mandatory fields (marked with an *) before confirming the payment details and completing the payment. A receipt can be printed from the payment page and/or be emailed to the payer.

The most simplified way of processing your full payment is by going to *Other* and putting a comment in called "Term 3 2016 fees".

Or if you choose, you may enter each line of the invoice and pay each line individually.

Please see example.

EXAMPLE ONLY

Payment Details

Fields marked with an asterisk (*) are mandatory.

The process for making a payment is as follows:

1. Fill out all the required fields on this page.
2. Fill out credit card payment details on the next page.
3. Review and confirm your payment details on the confirmation page.
4. Review your payment receipt and optionally print it, or send it as an email.

Student Details

Student Registration Number

LEAVE BLANK

If this 9 digit number is on the Statement issued by the school it will be to the left of the student's name.

* Given Name

eg: Joe

* Surname

eg: Bloggs

Class or Year

Class please: 3G

Ref. or Invoice Number

LEAVE BLANK

This number may be on the top of the invoice or statement issued by the school. It may have the heading Ref.

* Date of Birth (dd/mm/yyyy)

01/02/2016

e.g. 31/01/1980.

Required if only one of 'Class or Year' or 'Invoice Number' are filled.

LEAVE BLANK